

**CERTIFICATION OF RECOVERED STOLEN VEHICLE****TO: DEPARTMENT OF MOTOR VEHICLES
MAIL PROCESSING SECTION***(FOR INSURANCE COMPANY USE ONLY)***FROM:**

INSURANCE COMPANY NAME

TELEPHONE NUMBER

INS. CO. CODE NO.

ADDRESS

CITY

STATE

ZIP CODE

VIN (VEHICLE IDENTIFICATION NUMBER)

YEAR

VEHICLE MAKE

VA SALVAGE CERT. NO

DATE ISSUED

Complete this section by checking Block A or Block B and the appropriate numbered block below.**A ☐ LATE MODEL VEHICLE B ☐ OTHER THAN LATE MODEL VEHICLE**

- 1 ☐ **NONREPAIRABLE - 91% or above of damage**
2 ☐ **NONREPAIRABLE - as determined by the insurance company**
3 ☐ **SALVAGE - 76% to 90% of damage - "BRANDED IF REBUILT"**
4 ☐ **SALVAGE - 75% or less of damage - "NO BRANDING"**
5 ☐ **TITLE - 75% or less of damage (LATE MODEL VEHICLE ONLY)**
6 ☐ **TITLE - requested by insurance company (OTHER THAN LATE MODEL VEHICLE ONLY)**

If item 3, 4, or 5 is checked, list the following: Est. Cost of Repair \$ _____ % of Damage _____

I certify that the vehicle described above has been recovered and that the estimated cost of repair and percent of damage is as indicated.

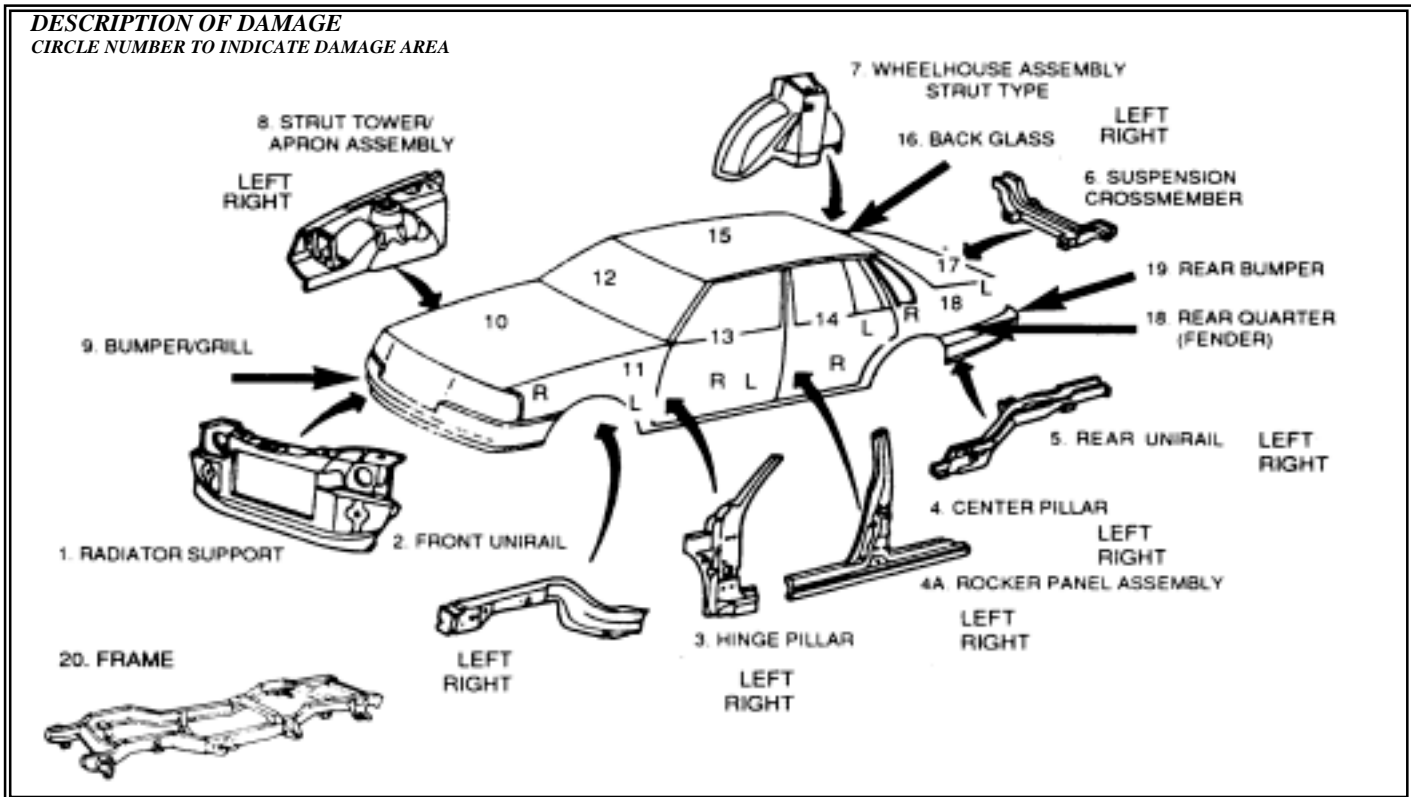
(PRINT) NAME OF INSURANCE COMPANY REPRESENTATIVE

SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE

DATE

DESCRIPTION OF DAMAGE

CIRCLE NUMBER TO INDICATE DAMAGE AREA



(21) (List Other/Parts—Explain) _____

**INSTRUCTIONS FOR COMPLETION OF
CERTIFICATION OF RECOVERED STOLEN VEHICLE (LSD 03) FORM**

Instructions for completion of the Certification of Recovered Stolen Vehicle (LSD 03) Form are given below. Each paragraph corresponds to an item/section shown on the form (front side). Print (in ink) or type all information requested.

INSURANCE COMPANY NAME: Print the name of the insurance company that has acquired the recovered stolen vehicle.

TELEPHONE NUMBER OF REPRESENTATIVE: Print the telephone number (including area code, telephone number and extension) of the representative handling the recovered stolen vehicle indicated below.

INSURANCE COMPANY CODE NUMBER: Print the four digit code number assigned to your insurance company location. This will ensure that any follow up correspondence is sent to your local office instead of the headquarters office.

ADDRESS: Print the street/rural address of the insurance company branch office handling the recovered stolen vehicle indicated below.

CITY/STATE/ZIP CODE: Print the name of the city, abbreviation for the state and zip code in which the insurance company is located.

VEHICLE IDENTIFICATION NUMBER (VIN): Print the vehicle Identification Number for the recovered stolen vehicle. No VIN should be more than 17 digits. Place one digit in each space.

YEAR: Print the model year of the recovered stolen vehicle.

VEHICLE MAKE: Print the make of the recovered stolen vehicle.

VIRGINIA SALVAGE CERTIFICATE NUMBER: Print the Virginia Salvage Certificate Number (eight digits) as listed on the Certificate originally issued for this recovered stolen vehicle.

DATE ISSUED: List the date the Virginia Salvage Certificate was issued for the vehicle reported stolen.

VEHICLE MODEL: Check "A" if the recovered stolen vehicle is "late model" or "B" if the recovered stolen vehicle is "other than late model".

TYPE OF DOCUMENT REQUESTED/VEHICLE DAMAGE: Check one of the following:

block "1" - if the vehicle is "late model" or "other than late model" and damaged 91% and above. Submit the Salvage Certificate originally issued. A Nonrepairable Certificate will be issued for this vehicle;

block "2" - if the insurance company determines that the vehicle is nonrepairable and damaged 90% or less. Submit the Salvage Certificate originally issued. A Nonrepairable Certificate will be issued for this vehicle;

block "3" - if the vehicle is determined to be a salvage and is damaged 76% to 90%. Submit the Salvage Certificate originally issued. This Salvage Certificate will be stamped "BRANDED IF REBUILT" and returned to the insurance company;

block "4" - if the vehicle is determined to be salvage and is damaged 75% or less. Do not submit the Salvage Certificate originally issued with the completed LSD 03 Form;

block "5" - if the vehicle is "late model", not determined to be salvage or nonrepairable and damaged 75% or less. Submit the Salvage Certificate originally issued. A Certificate of Title with no branding will be issued; or

block "6" - if the vehicle is "other than late model", not determined to be salvage or nonrepairable and damaged 90% or less. Submit the Salvage Certificate originally issued. A Certificate of Title with no branding will be issued. Do not provide information on the estimated cost of repair and percent of damage.

NOTE: An itemized estimate of repair costs must be submitted with the completed LSD 03 Form, if block 3, 4 or 5 is selected.

ESTIMATED COST OF REPAIR: Print the total "estimated cost of repair" for the recovered stolen vehicle. This information is required only if block 3, 4 or 5 is selected.

PERCENT OF DAMAGE: Print the "percent of damage" to the recovered stolen vehicle. This information is required only if block 3, 4 or 5 is selected.

CERTIFICATION STATEMENT: Read the certification statement carefully.

NAME OF INSURANCE COMPANY REPRESENTATIVE: Print the name of the insurance company representative submitting the LSD 03 Form.

SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE: Sign the LSD 03 Form to certify that the information provided on the form is accurate.

NOTE: Before DMV can process this form, the stolen vehicle must be reported as "recovered" to the law enforcement agency that initiated the original report.

DATE: List the date that the form was completed for the recovered stolen vehicle.

DESCRIPTION OF DAMAGE: (description of damage to the recovered stolen vehicle) Circle the number to indicate the vehicle parts that are damages.